



Republic of the Philippines
Province of Pangasinan
Municipality of Sual
PURCHASE ORDER

Supplier:	MC JEB TRADING		P.O No:	100-25-09-1127
Address:			Date:	9/22/25
Tin:			Mode of procurement:	
Dti./Sec Registered			P.R. NO.:	100-25-09-1111
Gentlemen:			P.R NO.	100-25-09-1122
			P.R NO.	100-25-09-1123
			P.R NO.	100-25-09-1124
			P.R NO.	100-25-09-1125
			P.R NO.	100-25-09-1126

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Term:			
Date of Delivery:		Payment Term:			
item no.	Qty.	Unit	Description	Unit Cost	Amount
1	2	PCS	L5290 INK (003 BLACK	300	600
2	2	PCS	L5290 INK (003)CYAN	300	600
3	2	PCS	L5290 INK 003 MAGENTA	300	600
4	2	REAM	ADVANCE MULTI-COPY BOND PAPER(LEGAL)	340	680
5	200	PCS	PURCHASE BOOKLET	79.50	15900
6	2	REAMS	BOND PAPER,A3	628.00	1,256.00
7	5	REAMS	BOND PAPER,A4	275.00	1,375.00
8	2	BOX	BOND PAPER,LETTER	1,600.00	3,200.00
9	2	GALLON	CAR SHAMPOO	547.00	1,094.00
10	2	GAL	DISHWASHING LIQUID	430.00	860.00
11	5	ROLL	DUCT TAPE	200.00	1,000.00
12	4	BOT	INK,EPSON 001 BLACK 70ML	650.00	2,600.00
13	4	BOT	INK EPSON 001 CYAN 70ML	650.00	2,600.00
14	4	BOT	INK EPSON 001 MAGENTA 70ML	650.00	2,600.00
15	4	BOT	INK EPSON 001 YELLOW 70ML	650.00	2,600.00
16	4	BOT	INK EPSON 008 BLACK	1,080.00	4,320.00
17	4	BOT	INK EPSON 008 CYAN	1,080.00	4,320.00
18	4	BOT	INK EPSON 008 YELLOW	1,080.00	4,320.00
19	4	BOT	INK EPSON 008 MAGENTA	1,080.00	4,320.00
20	8	BOX	PENCIL WITH ERASER	118.00	944.00
21	3	BOX	PERMANENT MARKER(BLACK)	920.00	2,760.00
22	3	BOX	PERMANENT MARKER(BLUE)	920.00	2,760.00
23	5	PACK	PHOTOPAPER A4 SIZE	200.00	1,000.00
24	10	PACK	STICKER PAPER A4,20 SHEETS	75.00	750.00
25	3	PC	TOILET BOWL CLEANER	216.00	648.00
26	100	PCS	EXPANDED FOLDER LONG ASSRTD	35.00	3,500.00
27	20	PCS	MASKING TAPE	72.00	1,440.00
28	15	PCS	SPECIALTY PAPER SYNERGY CREAM	600.00	9,000.00
29	15	REAMS	PRINTED FORMS FACED	500.00	7,500.00
30	50	PCS	RECORD BOOK 200 PAGES	170.00	8,500.00
31	1	UNIT	MONITOR 22"	13,000.00	13,000.00
32	35	PCS	STAPLER MAX H050/50R	205.00	7,175.00
33	5	REAMS	CONSTRUCTION PAPER ASSTD COLOR	320.00	1,600.00
34	4	UNITS	SWIVEL CHAIR	3,300.00	13,200.00
35	30	PCS	STAMP PAD FELT NO.4	70.00	2,100.00
36	20	PCS	GLUE	160.00	3,200.00
37	40	PCS	PENTEL PEN BLACK	75.00	3,000.00
38	10	PCS	PENCIL SHARPENER	420.00	4,200.00
39	10	BOXES	PENCIL WITH ERASER	195.00	1,950.00
40	30	PCS	CORRECTION TAPE	65.00	1,950.00
41	10	BOXES	FASTENER	120.00	1,200.00
42	5	PCS	FLASH DRIVE 16GB	650.00	3,250.00

43	5	BOX	BOND PAPER, MULTICOLOR (80 GSM LETTER)	1,600.00	8,000.00
44	4	BOTTLE	INK EPSON 664 YELLOW	360.00	1,440.00
45	4	BOTTLE	INK EPSON 673 MAGENTA	685.00	2,740.00
46	4	BOTTLE	INK EPSON 673 LIGHT CYAN	685.00	2,740.00
47	16	BOTTLE	INK EPSON 005 REFILL INK BLACK	775.00	12,400.00
48	15	BOX	BALLPEN (BOX) BLACK	300.00	4,500.00
49	15	BOX	BALLPEN (BOX) BLUE	300.00	4,500.00
50	15	BOX	SIGN PEN BLACK 0.5MM BOX	350.00	5,250.00
51	15	BOX	SIGN PEN BLUE 0.5MM BOX	350.00	5,250.00
52	2	PACKS	STICKER PAPER	350.00	700.00
53	3	PACKS	FOLDER (GLOSSY WHITE) LEGAL SIZE 50 PCS	500.00	1,500.00
54	3	PACKS	FOLDER (GLOSSY WHITE) A4 SIZE 50 PCS	445.00	1,335.00
55	2	GAL	ALCOHOL ETHYL	354.00	708.00
56	3	PCS	BALLPEN BLACK 50 PCS (BLACK)	297.00	891.00
57	2	PCS	BROOM (WALIS TAMBOD)	245.00	490.00
58	2	PCS	BROOM (WALIS TINGTING)	50.00	100.00
59	5	PCS	CERTIFICATE PAPER (10 PCS PER PACK)	500.00	2,500.00
60	2	KG	DETERGENT POWDER	139.00	278.00
61	2	GAL	DESINFECTANT SOLUTION	1,600.00	3,200.00
62	5	PACK	FOLDER L-TYPE, LEGAL	600.00	3,000.00
63	4	BOX	GLOVE SIZE 7	800.00	3,200.00
64	5	BOT	INK EPSON L5290 BLACK	800.00	4,000.00
65	3	BOT	INK EPSON L5290 CYAN	800.00	2,400.00
66	3	BOT	INK EPSON L5290 MAGENTA	800.00	2,400.00
67	3	BOT	INK EPSON L5290 YELLOW	800.00	2,400.00
68	5	ROLL/PACK	TRASHBAG LARGE	80.00	400.00
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Total amount in words: Two hundred twenty five thousand seven hundred ninety four Pesos and 0/100 centavos only.					225,794.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

GUAN TAMBODIA
Signature over printed name

Very truly yours,

HON. LISELDO D. SALUGAY

Municipal Mayor

Date:

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7160, this position must be accomplished. Approved to be purchased thru negotiated purchase.

per Sanggunian Res No _____

Certified Correct _____

Secretary of the Sanggunian

COMMISSION ON AUDIT
TEAM 3
RECEIVED
DATE: SEP 23 2025
BY: _____